

**LETTER OF CHANGE IN MACHINES RELATED INFORMATION FORM**

**更改用機資料通知表**

Please fax to 2781 1055

**Type of Change & Handling Charge (更改之資料類別及其手續費):**

- |   |   |
|---|---|
| <input type="radio"/> Company Name (公司名稱) : HK\$250       | <input type="radio"/> Billing Address (郵寄地址): HK\$100 |
| <input type="radio"/> Machine Ownership (機器擁有權) : HK\$250 | <input type="radio"/> User Address (用機地址): HK\$100    |
| <input type="radio"/> Upgrade Meter Plan (增高咪錶計劃) :       | <input type="radio"/> Terminate Maintenance (終止保養):   |
- \*\*\*咪錶計劃每年不能更改多於一次

Last Meter: \_\_\_\_\_

\*\*\*Please fill in English (請以英文填寫):

**Previous Customer Information (原有登記資料):**

Customer Code:   -     -

(客戶編號)

Machine Brand: \_\_\_\_\_ Machine Model: \_\_\_\_\_ Serial No.: \_\_\_\_\_

(機器牌子)

(機器型號)

(機身編號)

Customer Name: \_\_\_\_\_

(客戶名稱)

Billing Address: \_\_\_\_\_

(郵寄地址)

User Address (if different): \_\_\_\_\_

(用機地址 - 如與上址不同)

Meter Plan: HK\$ \_\_\_\_\_ for \_\_\_\_\_ copies

(咪錶計劃)

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_ Contact Person: \_\_\_\_\_

(電話號碼)

(傳真號碼)

(聯絡人)

**New Customer Information (更新登記資料):**

Customer Name: \_\_\_\_\_

(客戶名稱)

Billing Address: \_\_\_\_\_

(郵寄地址)

User Address (if different): \_\_\_\_\_

(用機地址 - 如與上址不同)

Meter Plan: \*upgrade only HK\$ \_\_\_\_\_ for \_\_\_\_\_ copies

(咪錶計劃) \*只可增高

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_ Contact Person: \_\_\_\_\_

(電話號碼)

(傳真號碼)

(聯絡人)

\*Please attach the related document e.g. New Business Registration or New Company Name Card.

\*請附上新商業登記証或新公司名片。

**Remarks:**

(備註) \_\_\_\_\_

Acceptance confirmed by **Previous Customer** (原有客戶確認及同意)

Acceptance confirmed by **New Customer** (更新客戶確認及同意)

Company Chop & Signature (公司蓋章及簽署)

Company Chop & Signature (公司蓋章及簽署)

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_